



## Scholarships Policy

This policy establishes the management and administration of student scholarships funded by CIHE or other donors.

A scholarship is awarded on the basis of academic achievement to a student to support their studies by providing financial and/or other support.

Scholarships may take the form of monies paid directly to students, a reduction in fees payable, textbook allowances or subsidy.

Scholarships are awarded at the discretion of the Dean in consultation with the Registrar, CIHE and are subject to funding being available and must be awarded through open and accountable selection processes. Scholarships must specify selection criteria and duration of scholarship and be published on the CIHE website.

The Registrar is responsible for the administration of scholarships. All conditions for new scholarships require the approval of the Academic Board. Any amendment to the criteria on which a scholarship is awarded requires approval by the Academic Board. A list of the recipients of all scholarships will be kept by the Registrar.

All scholarships will be subject to application. Recipients will be selected against the selection criteria including a requirement that students must gain a minimum grade of Pass in all units in which they were enrolled in the previous semester.

The conditions for any individual scholarship may specify that, in the event that the recipient withdraws from or fails to make satisfactory progress in their course of study, or fails to satisfy other requirements for continuation of the scholarship, the balance payable to the recipient will revert to the fund.

Scholarship payments may affect student's eligibility for financial support by the Australian Government. Recipients must be advised that it is their responsibility to ascertain any such impacts.

A list of the recipients of all scholarships will be kept by the Registrar.

If the recipient of a scholarship fails to comply with any condition of that scholarship, the scholarship may be cancelled or suspended until such time that the conditions are met.

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