



You will need to provide evidence to support your application. This may include, but is not limited to:

Details of previous studies undertaken, including:

- certified copies of academic transcripts,
- extracts from previous institution's handbook or course materials showing details of course structure and credit point weightings,
- Unit outlines from previous institution, including assessment requirements.

Details of work experience, including:

- detailed curriculum vitae,
- letters or documentation evidencing experience,
- Examples of your work, e.g. report.

Support to complete this form

If you require any support to complete this form or to obtain a copy of the *Credit for Prior Learning Policy and Procedure*, then you can visit the CIHE website (www.cihe.edu.au) and/or contact administration as follows:

Phone: +612 9955 0488

Email: info@cihe.edu.au

Privacy Statement

The information collected in this form is required to facilitate an assessment of your eligibility for credit for prior learning and will be handled and stored in line with our *Privacy and Personal Information Procedures*. CIHE reserves the right to verify any of the details you have provided on this form in order to assess your application.

Some information on this form may be disclosed under government regulation as well as other information regarding your studies with us.

STUDENT DECLARATION

I hereby apply for credit for prior learning and declare that the information I have provided in this form is correct and complete. I understand that information about me and the study I undertake may be disclosed as described in the Privacy Statement or otherwise as required by law.

Student Signature:

Date:

Date Received:

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This form and supporting documentation should be submitted to:

Admissions,
Crown Institute of Higher Education
116 Pacific Highway,
North Sydney NSW 2060
Australia

